The National Industry Standards for Homeownership Education & Counseling

How to Adopt and Maintain Your Organization's Adoption Status

Texas State Affordable Housing Corporation February 2nd, 2017



Agenda

- History of the National Industry Standards
- Benefits of Adoption
- How to Adopt the National Industry Standards
- How to Maintain Your Organization's Adoption
- Common Issues and Solutions
- Frequently Asked Questions
- Quick Recertification Tips
- Marketing Tools



History of the National Industry Standards



History of the Standards

- The National Industry Standards Committee led a collaborative effort of over 30 housing industry partners to develop the National Industry Standards
- The Standards Committee drew upon a variety of sources including the Department of Housing & Urban Development and local, regional, and national housing counseling organizations
- The National Industry Standards for Homeownership Education and Counseling were formally launched on May 9, 2007



The National Industry Standards

- The Standards were developed to provide a common industry roadmap for excellence
- The Standards ensure appropriate focus on professionalism, consistency and quality and help strengthen sustainable homeownership
- The Committee drew upon a variety of sources including;
 - Existing standards used by the U.S. Department of Housing and Urban Development (HUD)
 - Local, regional, and national housing counseling organizations



The National Industry Standards Committee

- Bank of America
- CDC of Long Island
- Chase
- Chrysalis Consulting Group
- Citi
- Citizens' Housing and Planning Association (CHAPA)
- Consumer Credit Counseling Service of San Francisco
- Consumer Financial Protection Bureau
- Fannie Mae
- Federal Reserve Board
- Freddie Mac
- The Housing Partnership Network
- Homeownership Preservation Foundation

- Minnesota Homeownership Center
- Mortgage and Credit Center
- National Association of REALTORS®
- National Coalition for Asian Pacific American Community Development (National CAPACD)
- National Community Reinvestment Coalition (NCRC)
- National Council of La Raza (NCLR)
- NeighborWorks[®] America
- NeighborWorks[®] Montana
- Rural Community Assistance Corporation
- U.S. Department of HUD
- Wells Fargo



The National Industry Standards

There are three Standards that can be adopted by an organization:

- Standards for Homeownership Education (Pre-Purchase and/or Post-Purchase)
- Standards for Homeownership Counseling
- Standards for Foreclosure Intervention
- Standards for Financial Capability (in draft)
- Standards for Rental Housing Counseling (in draft)



The National Industry Standards Today

- Nearly 1,400 housing counseling agencies have adopted the Standards
- Each state, plus DC and Puerto Rico, has at least one Adopter
- Over 2,000 counselors and educators work in housing counseling agencies that have adopted the Standards
- More than 60 national intermediaries, housing finance agencies, government entities, banks, and non-profits endorse the Standards
- Key nationwide programs such as NFMC continue to require their grantees adhere to the Standards



Benefits of Adopting the Standards



Benefits of Adoption – Organization Capacity

By adopting the Standards, organizations will:

- Promote sustainable homeownership
- Create nationally consistency in content delivery
- Encourage a high level of professionalism
- Gain the public's trust with a stamp of industry approval
- Build recognition within the larger field
- Elevate the industry's reputation for quality and service delivery
- Promote organizational sustainability



Benefits of Adoption – Funding & Recognition

By adopting the Standards, organizations may gain access to additional resources, including:

- Grants that require agencies are Adopters of the Standards in order to qualify, such as NFMC funds
- Grants that award additional points on their applications to Adopters, such as HUD or Federal Home Loan Bank of Chicago funds
- Referrals from entities that only send clients to Adopters



Benefits of Adoption – Consumer Benefits

Future and existing homeowners will have the confidence that counselors/educators who adhere to the Standards will:

- Provide correct and consistent information
- Have the appropriate tools and knowledge
- Have pledged to serve clients with competence, fairness and respect



How to Adopt the National Industry Standards



True or False?

Any qualified organization or counselor may adopt the National Industry Standards.

False: Adoption is reserved for <u>organizations</u>. An organization must have staff certified in the content area it wishes to adopt and counselors are required to sign the Code of Ethics as part of their organization's adoption process.



How to Adopt in 3 Easy Steps

- 1. Visit www.homeownershipstandards.org
- Download and read through the National Industry Standards
 Guidelines and Code of Ethics and Conduct (all staff members
 must understand the guidelines and read and sign and Code of
 Ethics)
- 3. Click on "Sign Up" (Remember, the Executive Director or another staff member with the authority to adopt standards of practice must apply on behalf of your organization.)



Sign Up at the Standards Website



National Industry Standards for Homeownership Education and Counseling

Homeownership Done Right.*



Login









Home

About

The National Industry Standards for Homeownership Education and Counseling are a set of guidelines for quality homeownership and counseling services. Industry professionals who adopt these standards can be trusted to provide consistent, high

Auto-Population of Organization Information

Search Organization

Organization Name

A and N Mortgage

Search for your organization below. If your organization is not on the list in search results, click on **Add New Organization**. If your organization is listed, Click on the Organization name hyperlink to view your organization's information.

This information is read-only and cannot be edited upon sign-up.

*City	Chicago	
*State	Illinois	~
Phone	(_)	
	Search	Reset

1 2 3 4 5 6 7 8 9 10 ...

Add New Organization

Select your organization here to have information auto-populate

State

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382 items in 39 pages

City

Chicago

Absolute Resource Consulting Chicago IL Access Living Of Metropolitan Chicago ΙL Chicago Accion Chicago IL Chicago Action Coalition of Englewood IL Chicago IL Action Now Chicago Adam and Eve Real Estate Management IL Chicago ΙL Adonai Realty Chicago Affordable Housing Centers of America - IL ΙL Chicago Agora Community Services Corporation Chicago ΙL

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Information will not auto-populate with this option

Tips for Quick Adoption

- 1. Ensure that your counselors/educators proof of certification is valid and accepted prior to beginning the application
- 2. Decide which of the three sets of Standards your organization should adopt (Homeownership Counseling, Homeownership Education and/or Foreclosure Intervention)
- 3. Read and understand the Standards guidelines and complete the assessment for the Standards you wish to adopt



True or False?

An organization may submit any proof of certification as part of its application for adoption?

False: An organization must submit <u>approved</u> professional certification related to the specific set of Standards it wishes to adopt



Current Approved Certification Providers

Homeownership Counseling	Homeownership Education	Foreclosure Intervention
 Minnesota Homeownership Center National Council of La Raza (NCLR) National Foundation for Credit Counseling (NFCC) NeighborWorks Center for Homeownership Education & Counseling (NCHEC) North Carolina Housing Coalition – Association of Housing Counselors (TAHC) 	 Michigan State Housing Development Authority (MSHDA)- network only Minnesota Homeownership Center National Council of La Raza (NCLR) NeighborWorks Center for Homeownership Education & Counseling (NCHEC) Pathways Home: Native American Homeownership 	 Minnesota Homeownership Center Minnesota Mortgage Foreclosure Prevention Association National Council of La Raza (NCLR) National Real Estate Training Institute (NREI) NeighborWorks Center for Homeownership Education & Counseling (NCHEC) North Carolina Housing Coalition – Association of Housing Counselors (TAHC)

Adoption Certification Requirements

At all times, at least one counselor/educator currently employed with your organization must have an approved **professional certification**, which includes:

- Issuance date within the last 3 years
- 30 hours or more of in-classroom training
- Online Assessment
- Expiration Date
- Continuing Education



Adoption Requirements

Key Requirements for Adoption of the Standards include:

- Current Approved Professional Certification
- Online Assessment
- Signed Code of Ethics



Maintaining Your Organization's Adoption Status



True or False?

Once an organization becomes an Adopter of the Standards, it remains an Adopter forever.

False: An organization's Adoption status is dependent on the certification of its counselors/educators. If a counselor/educator leaves the organization or his/her certification expires, the organization may lose its Adoption status.



The National Industry Standards Provisional Cycle



Maintain Your Organization's Adoption Status in 3 Easy Steps

- 1. Regularly log into your organization's profile at www.homeownershipstandards.org
- 2. Update the points of contact information as needed. Be sure to have at least three points of contact listed.
- 3. Check your listed counselors/educators often. Ensure that certifications have not expired and/or upload new certifications prior to expiration. Always add more than one counselor/educator to ensure continued Adoption.





My Organization: Cormac's Test Org

Test Testville, IL 11111-Phone: , Website: Cormac Molloy, Tester

Administration User Management

Search Organization

Inbox: Pending Approval

Inbox: Orgs with Provisional Status

System Admin

Change Password

Marketing Tools

Reports

The www.homeownershipstandards.org website is most compatible with Google Chrome, or with your compatibil different browser.

You have 60 days to complete and submit your National Industry Standards application.

NIS Application Checklist

Quick tip - Download the NIS Application Checklist to help guide you through the adoption process!

Manage Points of Contact

Cormac Molloy, Tester

Standards Adoption Status

Foreclosure Intervention Specialty: Incomplete

Homeownership Counseling: Approved Certificate of Adoption
Homeownership Education: Approved Certificate of Adoption

Standards Assessment Status

General Assessment: Completed Homeownership Education: Completed Homeownership Counseling: Completed Foreclosure Intervention Specialty: Completed

Manage Counselors/Educators

Molloy, Cormac - Homeownership Counseling Molloy, Cormac - Homeownership Education

Services & Other Info

Homeless Services Rental Housing Counseling

Click here to update counselor certifications and maintain your agency's adoption

Check "Eligible"
Certificates &
select "Save" to
become Approved!

Approved Counselors NCHEC Certifications Other Certifications

Select the check box for the counselor(s) with qualified professional certification for your organization. You can only select the counselor(s). All information is read-only. If a counselor is not listed, click on the "Other Certifications" tab to add new counselors.

If you believe one or more counselor/educator NCHEC certifications is not listed below, please contact web@homeownershipstandarc Do not add those certifications under 'Other Certifications'

Total # of counselors/educators certified: 1

	Counselor Name	Certification Name	Certification Date	Expiration Date	Status
✓	LaAndra DeShields	(NCHEC) Post Purchase Homeownership Education certification	12/16/2014	12/16/2017	Accepted
	LaAndra DeShields	(NCHEC) Pre-Purchase Homeownership Education certification	03/02/2015	03/02/2018	Eligible
	LaAndra DeShields	(NCHEC) Homeownership Counseling certification	10/30/2014	10/30/2017	Eligible
	Phillip Hood	(NCHEC) Pre-Purchase Homeownership Education certification	02/28/2015	02/28/2018	Eligible
	Cormac Molloy	(NCHEC) Homeownership Counseling certification	12/13/2014	12/13/2017	Eligible
	Sita Tangirala	(NCHEC) Financial Capability	01/01/2014	01/01/2017	Eligible
	Sita Tangirala	(NCHEC) Homeownership Counseling certification	08/05/2014	08/05/2017	Eligible
	Sita Tangirala	(NCHEC) Post Purchase Homeownership Education certification	08/05/2014	08/05/2017	Eligible
	Sita Tangirala	(NCHEC) Pre-Purchase Homeownership Education certification	08/05/2014	08/05/2017	Eligible
	Vijaya Vemu	(NCHEC) Financial Capability	01/02/2014	01/02/2017	Eligible



If you believe a counselor/educator's professional certification is missing from the "NCHEC Certifications" list, do not upload it under "Other Certifications."

Email <u>web@homeownershipstandards.org</u> and let us know!

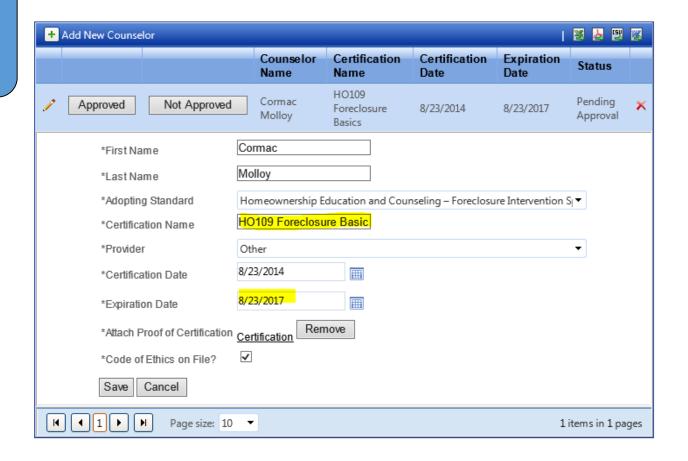


Approved Counselors NCHEC Certifications Other Certifications

Click on Add New Counselor, enter the data and click Save. All counselors will be approved/not approved by National Industry Standards Admin upon submission. Counselors will not be approved if their professional certification information cannot be verified.

Add counselor and certification information for each Standard you are applying to adopt. You may enter a counselor more than once if he or she has qualified professional certification in more than one of the Standards.

Collect & scan certifications for upload



NeighborWorks® Center for Homeownership Education and Counseling

Not a professional certification!



Cormac Molloy

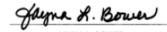
HO109 Foreclosure Basics

August 23, 2014

No date of expiration!



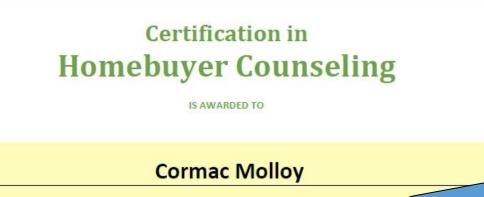




Director
NeighborWorks® Center for
Homeownership Education and Counseling
NCHEC



This is an approved professional certification!



This certificate is issued November X, 20XX

Expires September 30, 20XX



Minnesota Homeownership Center

The above named satisfactorily completed training and passed the certification exam. Includes dates of issuance and expiration!



Toll free 866.462.646 www.hocmn.org



National Industry Standards for Homeownership Education and Counseling

Poundations

Homebuger

Counseling

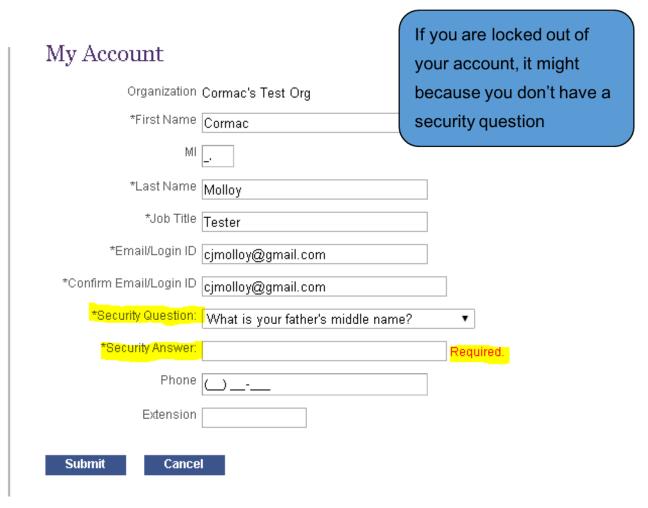
Common Issues and Solutions



Locked Out of Account/No Security Question



To guarantee access to your account, make sure you have an up to date Security Question



NCHEC Counselor Certifications Not Populating

Search Organization

Organization Name

Search for your organization below. If your organization is not on the list in search results, click on Add New Organization. If your organization is listed, Click on the Organization name hyperlink to view your organization's information.

This information is read-only and cannot be edited upon sign-up.



1 2 3 4 5 6 7 8 9 10 ...

Add New Organization

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State

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Frequently Asked Questions



Role of NCHEC

What is the role of the NeighborWorks Center for Homeownership Education and Counseling (NCHEC) within the National Industry Standards? Does NCHEC own the Standards?

NCHEC is one of over 25 organizations on the Standards
Committee, where it has one vote. The Committee makes all major
decisions regarding the structure of the Standards. NCHEC serves
as the administrator and fiscal agent of the Standards.



The Standards and HUD

What is the difference between adopting the Standards and being HUD-approved by the Office of Housing Counseling (OHC)? How are the two different?

The OHC was mandated by Congress, while the Standards was a grassroots effort by many entities across the affordable housing industry, including HUD. The two efforts work in concert and HUD retains a permanent seat on the Standards Committee.



The Standards and HUD, pt 2

How will the HUD certification differ from Standards-approved curricula? Will the HUD certification be accepted by the Standards?

HUD's certification measures a baseline knowledge of housing counseling competencies. Standards-approved curricula provide further specialization. HUD's certification will not require continuing education or recertification, making it unlikely it will be approved.



Quick Recertification Tips



Renewing NCHEC Certifications

While nine agencies' professional certifications are currently accepted, many agencies utilize NCHEC certifications. Here are some quick tips to FAQs regarding NCHEC (re)certifications:

- 1. NCHEC certifications are valid for three years from issuance
- 2. 30 hours of continuing education are needed to recertify
- 3. A minimum of 15 hours must come from NCHEC "HO" courses
- 4. External courses may be accepted, with approval
- 5. External courses require a certificate of completion, a course description, and a detailed schedule with a breakdown by time



Renewing NCHEC Certifications (cont...)

- Online courses completed outside NCHEC may not exceed 7.5 hours of total continuing education
- 2. Repeating core courses completed for initial certification will not count as continuing education (i.e., repeating HO229 will not provide CE hours for the Pre-Purchase Education certification)
- Retaking the same CE course within the three year certification period will only provide CE hours once
- If a course requires a test, it must be completed in order to obtain CE hours



Marketing Tools



Marketing Tools

Adopters will have the opportunity to utilize different types of complimentary marketing tools:

- Welcome Kit
- Certificate of Adoption
- Adopter Logos (for websites, e-mail signatures, etc.)
- Standards PowerPoint Presentation with notes
- Customizable Press Releases
- Customizable Article
- National Industry Standards Website Spotlight Page



NHS of Kansas City



To revitalize and maintain designated urban neighborhoods as vibrant areas that attract people who value diversity, historic architecture, security and community.

ABOUT US

CONTACT US

COMMUNITY

HOME OWNERSHIP

Home Ownership

NHSKC can help you with Home Ownership

NHSKC has earned designations as a NeighborWorks® HomeOwnership Center and a HUD Approved Housing Counseling Agency.



HomeOwnership Centers are "one-stop shops" for prospective homebuyers and existing homeowners. Our innovative homeownership programs provide, in one physical location, all the services and training that you need to shop for, purchase, rehabilitate, insure, maintain and from limit from manage a home. Our services are available to you regardless of your income.

HUD sponsors housing counseling agencies like NHSKC throughout the country that have special competence and knowledge in counseling low and moderate income families.





Neighborhood Housing Services of Kansas City has adopted the National Industry Standards for Homeownership Education and Counseling. This affiliation holds our organization to a high standard of excellence, ensuring you are provided the most consistent and critical information, advice and guidance.

We have highly trained nonprofit housing counselors who work one-to-one with aspiring homeowners Homeownership to help them determine if they are ready for homeownership, how much home they can afford, and Done Right. which appropriate mortgage loans are right for them. Each counselor signed a Code of Conduct and Ethics and must maintain certification through continuing education.

Be sure to read more about NHSKC's Educational Classes, mortgage loan help and Neighborhood Stabilization Program opportunities. You can feel secure knowing that you will receive the best possible information from well trained and certified homeownership counselors who are there to help you make sound financial decisions, leading to long-term, successful homeownership.

LOOKING TO BUY

- · Looking to Buy
- · Education Classes Loan Information
- Loan Qualifying
- · NHSKC Houses for Sale
- · Homes For Sale Gallery

EXISTING OWNERS

- · Existing Owners
- · Rehab Loans
- Foreclosures
- · Home Repair Grants
- Home Owner Tips



Homeownership Done Right."

Center for Financial Health



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Who We Are

What We Do

What You Can Do

Resources & News

AAA

Overview

Programs & Services

Homeownership Promotion

Home Ownership Preservation

Financial Fitness and Homeownership

Community Events



We work to raise awareness about the facts on homeownership. We are committed to helping families and individuals build assets through homeownship by providing training and support. Our success is measured in the number of people we can help with the quality of programs and services we provide. These programs are fueled by our dedicated staff, caring volunteers and generous donors.

We are a proud adapter of the National Industry Standards for Homeownership Education and Counseling. These Standards are a set of guidelines and a Code of Ethics that allow our organization and our professional counselors and staff members to demonstrate that all clients receive consistent, quality service in homeownership education and counseling.



CCCS of Savannah

















Belair-Edison Neighborhoods





NeighborWorks Blackstone River Valley

Felicia A. Diaz
Director of HomeOwnership Programs
NeighborWorks® Blackstone River Valley
HomeOwnership Center
719 Front Street, Suite 101
Woonsocket, RI 02895
fdiaz@wndc.org
p (401) 762-0074 ext. 208
f (401) 769-1010

Protect Yourself from Foreclosure & Loan Modification Scams:

www.LoanScamAlert.org

Follow these simple rules:

•Don't pay a 'Fee' in advance! •Never believe a 'guarantee' that a foreclosure can be stopped! • Never listen if you are told to 'stop paying your mortgage'! •Never hand over money or personal information unless you know the company is reputable. • Always call a non-profit listed on the US Department of Housing and Urban Development website: www.hud.gov



Homeownership Done Right.™



Lexington Homeownership Center

The-Dispatch.com

Davidson County's News Source

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Homeownership center adopts national standards

Published: Thursday, May 12, 2011 at 6:00 p.m.

With Davidson County homes more affordable now than in the last decade and historically low 30-year mortgage interest rates, many Davidson County consumers are thinking about taking the plunge into homeownership. While this is a great time to buy a home, Davidson County residents interested in preparing for long-term homeownership should visit Lexington Homeownership Center, a local nonprofit housing counseling organization that has recently adopted the National Industry Standards for Homeownership Education and Counseling, before browsing the local real estate listings.

"At the Lexington Homeownership Center, we have highly trained nonprofit housing counselors who work one-on-one with aspiring Davidson County homeowners to help them determine if they are ready for homeownership, how much home they can afford, and which appropriate mortgage loans are right for them," said Olivia Gaddy.



Midland College Business & Economic Development





Affordable Housing Alliance

Adopters

Spotlight & News

Partners

FAQ

Quick Links

Practitioners

Consumers

Organizations

ADOPTER SPOTLIGHT

AFFORDABLE HOUSING ALLIANCE



"The Affordable Housing Alliance (AHA) adopted the National Industry Standards because we believe in delivering high quality housing counseling and education services that increase opportunity and access for residents in relation to their housing needs. Our aim is to increase housing sustainability, thereby creating stronger communities. AHA knows that the adoption of the National Industry Standards conveys this message to residents and indicates that we are a credible organization they can trust."

Stefanie Wynne Assistant Director of Housing Outreach Services Affrodable Housing Alliance

To learn more about Affordable Housing Alliance, visit them at www.housingall.com



Questions?

web@homeownershipstandards.org

NCHEC Questions?:

certification@nw.org

