



HEART

HOUSING & ECONOMIC ASSISTANCE TO REBUILD TEXAS

Grantee Reporting

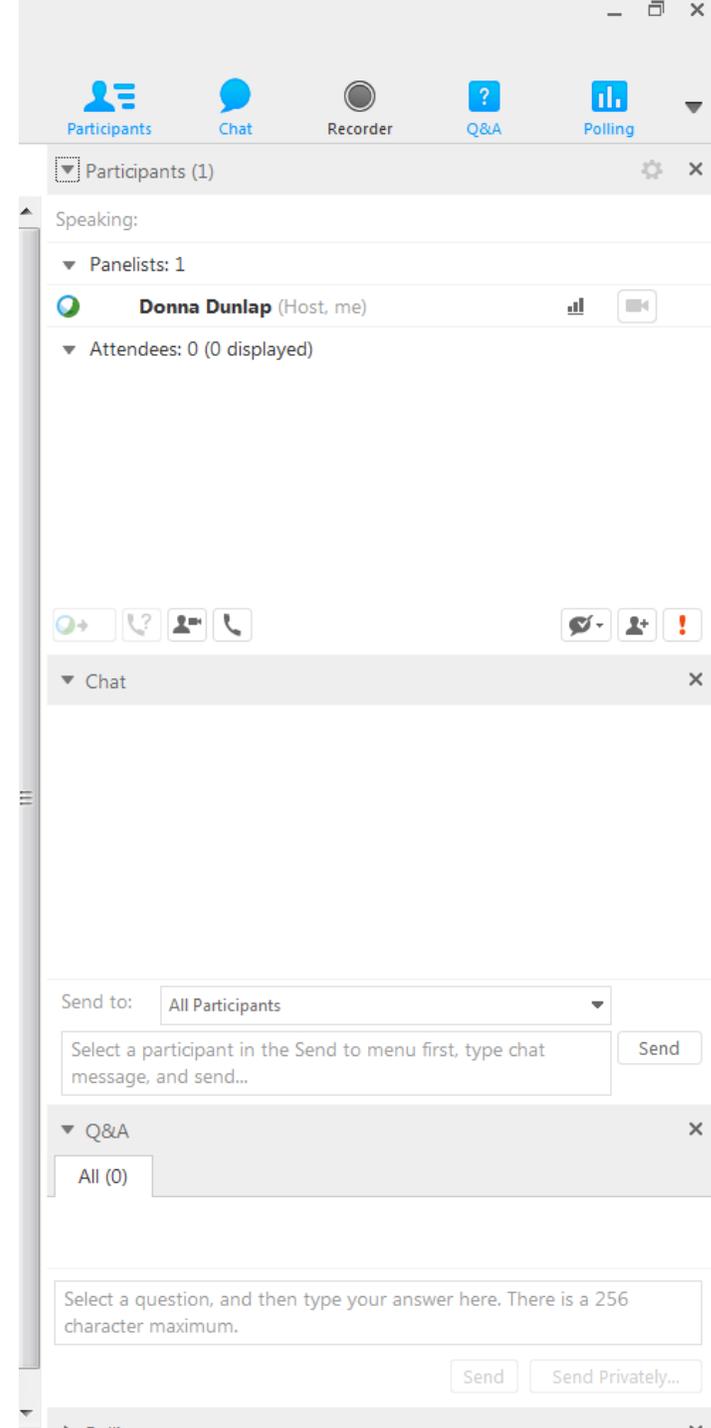
September 19, 2018

Agenda

- Welcome
- Program Guidelines Overview
- Resource Page
- Reporting Requirements
- Reporting Portal
- Q&A

Questions?

Type them into the Q&A box



The screenshot displays the Zoom meeting interface. At the top, there are icons for Participants, Chat, Recorder, Q&A, and Polling. Below these, the 'Participants (1)' section is visible, showing 'Speaking:' with 'Panelists: 1' (Donna Dunlap, Host, me) and 'Attendees: 0 (0 displayed)'. The 'Chat' section is currently empty. The 'Q&A' section is active, showing 'All (0)' questions. Below this, there is a text input field with the placeholder text 'Select a question, and then type your answer here. There is a 256 character maximum.' and two buttons: 'Send' and 'Send Privately...'.

Welcome & About Us



Monica Gonzalez
Enterprise Community Partners
Gulf Coast, Senior Program Director



Michael Wilt
Texas State Affordable Housing Corporation
Manager, External Relations



Program Guidelines

1) **Housing Recovery Repairs** that alleviate health and safety issues, such as mold remediation, roof repairs, repairing/replacing broken windows and doors, repairing damaged electrical systems, and fixing cracked pipes and foundation issues caused by flood waters.

2) **Programmatic grants** to support:

- Case management and supportive housing services; financial counseling; nonprofit donation centers; direct financial assistance; volunteer coordination; outreach services and events.
- Develop comprehensive disaster preparedness plans to protect buildings, residents and business operations.
- Long term planning efforts with a focus on incorporating resilient features and green building standards.

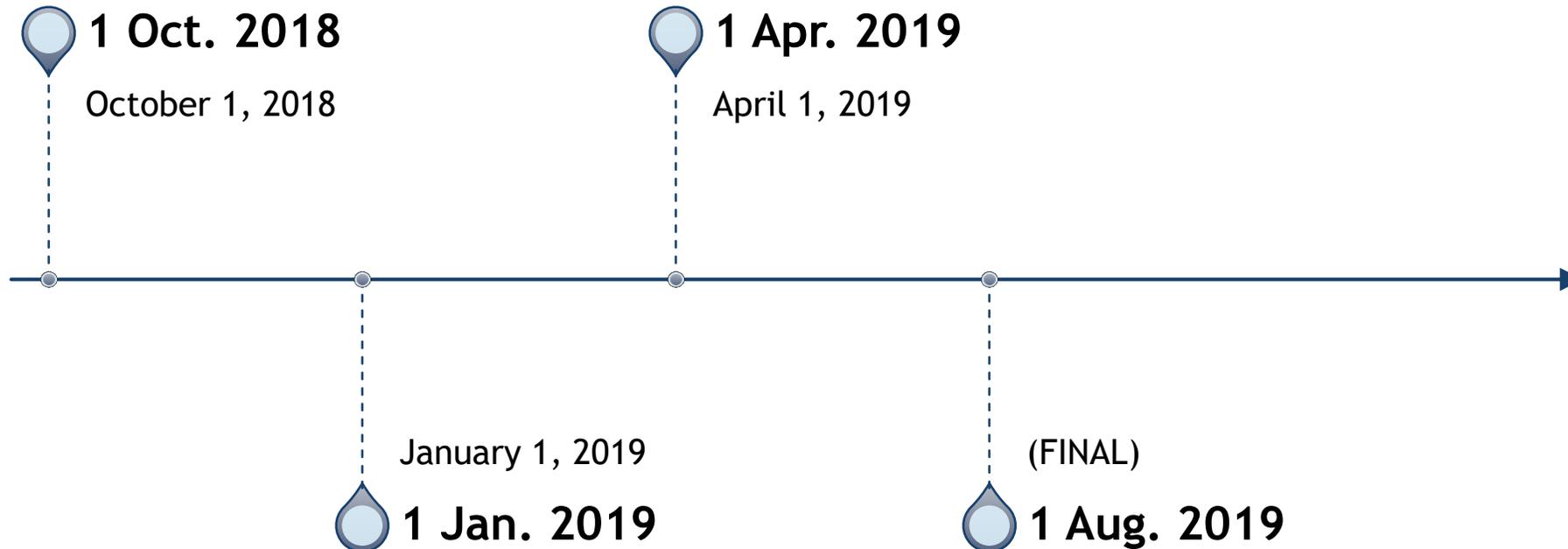
Housing recovery repair grants will be administered by TSAHC and programmatic grants will be administered by Enterprise.

In addition to grant funding, the program also provides free technical assistance to grantees to help build capacity and scale their programs.

Program Guidelines

- ▶ The maximum amount that can be used to assist an individual household is \$10,000.
- ▶ Grantees must spend 100% of their award and complete all activities by June 30, 2019.
- ▶ All grant beneficiaries must be households at or below 80% of the area median family income
- ▶ Grantees will be required to submit online quarterly reports and a final report.
- ▶ For housing recovery repairs, grantees will be required to provide income certifications for all households assisted with HEART program funds. Grantees will be required to provide evidence that the housing receiving critical repairs was damaged by Hurricane Harvey. Evidence may include proof of application to the Federal Emergency Management Agency, Insurance Claim Statements, or property assessment form completed by another entity. Grantees must also provide documentation demonstrating that the repairs were not funded through federal funds, an insurance claim, or another funding source.

Important Reporting Dates:



HEART Program Resource Page

<http://www.tsahc.org/nonprofits-local-governments/heart-program-documents>

The screenshot shows the top of the TSAHC website with the logo and a navigation menu. The main content area is titled "HEART Program Documents" and contains a welcome message, a list of document categories, and several technical assistance webinar announcements. On the right side, there is a sidebar with a "Donate Now" button and a list of links: HEART PROGRAM, HEART PROGRAM GUIDELINES, HEART GRANTEES, and HEART APPLICATION PORTAL. Below the sidebar, there are two "Contact Us" sections for Home Repair Grants and Programmatic Grants, each with contact information and email addresses.

tsahc [Donate Now](#)

[About Us](#) [Home Buyers & Renters](#) [Lenders](#) [REALTORS®](#) [Developers](#) [Property Managers](#) [Donors & Investors](#) [Non-Profits & Governments](#)

HEART Program Documents

Welcome to the HEART Program resource page. On this page you'll find all the information and documents you need to administer your HEART grant.

- GRANT INFORMATION DOCUMENTS

Below you will find links to the HEART Program Guidelines and sample grant agreements for TSAHC and Enterprise Community Partners. Please refer to these documents for specific information on eligible grant activities.

[HEART PROGRAM GUIDELINES »](#)
[TSAHC GRANT AGREEMENT »](#)
[ENTERPRISE COMMUNITY PARTNERS GRANT DOCUMENTS »](#)

- + REPORT DOCUMENTS
- + INCOME DOCUMENTS
- TECHNICAL ASSISTANCE WEBINARS

We're pleased to present the following technical assistance webinars this fall. The first webinar on grant management and reporting is mandatory, and grantees are encouraged to sign up for any other webinars that meet your specific technical assistance needs.

September 19, 2018 - MANDATORY
We got funding, now what? How to manage your grant and submit timely reports
[REGISTER »](#)

October 10, 2018: Managing Federal Funds
Are you ready to manage federal funds? An overview of policies and procedures a nonprofit should have in place before applying for federal funds
[REGISTER »](#)

October 24, 2018: Volunteer Management
Lessons learned from home repair nonprofits after Hurricane Katrina
[REGISTER »](#)

HEART PROGRAM
HEART PROGRAM GUIDELINES
HEART GRANTEES
HEART APPLICATION PORTAL

Contact Us- Home Repair Grants
For questions regarding home repair grants, contact Michael Wilt at heart@tsahc.org.

Contact Us- Programmatic Grants
For questions regarding programmatic grants, contact Monica Gonzalez at mgonzalez@enterprisecommunity.org.

Reporting Requirements

All grantees will be required to submit online quarterly reports and a final report.

For all [Housing Recovery Repair grants](#), a final report will be required to document that the repairs are complete and funding expended, to include:

- Number of homes repaired
- Number of volunteers and volunteer hours leveraged
- Photos and descriptions of each repair performed
- Evidence (through surveys or testimonials) of homeowner satisfaction with work completed
- Income certifications for each homeowner assisted
- Evidence that each home receiving repairs was damaged by Hurricane Harvey or the resulting flood waters
- Evidence that the homeowner did not already receive assistance through insurance, or through a federal funding source, or that the assistance received did not cover the full damage
- Other public and private funding leveraged to perform repairs (both by the nonprofit and families assisted)

Reporting Requirements

All grantees will be required to submit online quarterly reports and a final report.

For **Programmatic grants**, grantees will be required to submit a final report that documents:

- Number of outreach events conducted by grantee
- Number of households served
- Average Median Income (AMI) of households
- Volunteers and volunteer hours leveraged
- Number of people requesting service referrals
- Types of services and referrals provided
- Additional funds leveraged
- Photos, success stories, and other materials to document outcomes

Online Reporting Portal

<https://webportalapp.com/sp/login/heart-application>



New Applicants: Sign up with your email address and create a password. The password must be at least 8 characters long.

Returning Applicants: Log in using your email address and password. If you have forgotten your password, click "Forgot Password" and then follow the prompts to reset your password.

Sign In

Email

Password

Log In

[Forgot your password?](#)

Need an Account?

Sign Up

Upcoming Webinars

- ▶ **October 10, 2018: Managing Federal Funds**
Are you ready to manage federal funds? An overview of policies and procedures a nonprofit should have in place before applying for federal funds
- ▶ **October 24, 2018: Volunteer Management**
Lessons learned from home repair nonprofits after Hurricane Katrina
- ▶ **November 7, 2018: Ready to Respond**
How to prepare staff to handle emergencies and ensure residents are safe.
- ▶ **November 28, 2018: Income Certification**
A comprehensive overview of the income certification process



Questions?



HEART

HOUSING & ECONOMIC ASSISTANCE TO REBUILD TEXAS

Contact Information:

Housing Recovery Repairs

For questions regarding home repair grants, contact Michael Wilt at heart@tsahc.org

Programmatic grants

For questions regarding programmatic grants, contact Monica Gonzalez at mgonzalez@enterprisecommunity.org

www.rebuildwithheart.org