



**Texas Foundations Fund
2020 Matching Grant Agreement**

Please review the terms of the matching grant, as described below, sign and return the agreement to Michael Wilt at mwilt@tsahc.org by November 2, 2020.

GRANTEE: (insert grantee name)

MATCHING GRANT AMOUNT: \$18,500

GRANT TERM: October 1, 2020 - October 1, 2021

GRANT PURPOSE: (insert grant purpose)

GRANT REPORT REQUIREMENTS: Final Report due October 1, 2021

The following terms and conditions apply to your organization's use of the Texas State Affordable Housing Corporation's ("TSAHC") Texas Foundations Fund ("TFF") matching grant. Additional guidance and supplemental grant information may be found at <https://www.tsahc.org/nonprofits-local-governments/texas-foundations-fund>

1. Purpose

This matching grant is for the specific purpose(s) set forth in the Grantee's TFF application and matching grant request form(s). Any funding received under this agreement and any investment income earned on those funds by Grantee should be expended for no other purpose(s) than what was stated in these documents unless prior written approval is provided by TSAHC staff.

2. Accounting

The TFF matching grant received by Grantee must be maintained in a separate bookkeeping account to adequately document expenditures of funds and the activities supported by the matching grant.

3. Reporting

Grantee agrees to submit a final report to document expenditure and impact of the TFF grant by due date set by TSAHC. If the report is not submitted to TSAHC on a timely basis, Grantee is subject to being ineligible for future TFF or other TSAHC funding.

4. The Grantee agrees to notify TSAHC about any of the following:

- Any change in key personnel of the project or organization;
- Any change in address or phone number;
- Any change in tax-exempt classification under Section 501(c)(3) of the Internal Revenue Code

- Any complaints, litigation, or disputes filed against your organization by clients, contractors or other parties

5. Record Maintenance and Inspection

Grantee must maintain records of program activities funded through TFF matching grant. This includes income qualification documents, receipts of expenditures and any documents that pertain to the program funded through TFF matching grant. During the term of the grant, TSAHC staff may review financial and other records and materials connected with the activities financed by this grant.

6. Prohibited Activities

Grantee agrees TFF matching grant funds will not be used for any of the following purposes:

- To carry out propaganda, or otherwise to attempt to influence any legislation
- To influence the outcome of any specific public election
- To undertake any activity for any purpose other than the charitable purposes specified in TFF grant application and matching grant request forms

7. Return of Funds

Any matching grant funds, and any income earned on those funds, that are not spent or committed for the purposes of the grant or used by the end of the grant term, must be returned to TSAHC, unless a new or revised grant agreement is approved by TSAHC.

8. Hold Harmless

Grantee releases TSAHC from any liability with respect to this matching grant and agrees to indemnify TSAHC from any and all liability incurred by your organization in connection with the administration of this grant or in connection with the program supported by this grant.

9. Publicity

TSAHC retains the right to release information regarding the matching grant to public media. Grantee agrees to appropriately credit the participation of TSAHC in any publicity to the media and on websites or social media as it relates to the program for which funds are granted. Only proposed releases to the media need to be submitted to TSAHC for approval. Grantee agrees to share any news stories published about the grant and program with TSAHC staff.

Grantee also agrees to collect and share photographs and stories of households assisted in its final report as requested.

This matching grant is conditional upon Grantee's acceptance and agreement to comply with the terms and conditions set forth herein. Signature of this agreement is required by a person authorized to make legal contracts on behalf of Grantee. Please retain a copy of the signed agreement for your records.

ACCEPTED AND AGREED this _____ day of _____, 2020

ORGANIZATION NAME: _____

By: _____

Signature: _____

Printed Name: _____

Title: _____