RECERTIFICATION POLICY Effective 2.12.2019

Rollins Martin Apartments is a 100% Low-Income Development (100 percent of the units must be occupied by individuals or families that earn at or below 60%AMI). All units are occupied by households that have completed the initial qualification process. The owner has elected not to process annual recertifications on the tenants at this development, as allowed under IRC Section 42. Residents will be required within 120 days of their move-in anniversary date to complete an Annual Eligibility Certification (AEC) which includes collecting data but does not include a full verification process.